

CONFIDENTIAL

9 OCT 1981

MEMORANDUM FOR: MZ Board Members  
Chairmen MZ Panels

FROM:

[REDACTED]  
Deputy Director, Office of Data Processing

SUBJECT: FY-82 Management Training Selections

1. As I requested, the Admin Staff and Executive Officer have tried to compile an office-wide prioritization of the ODP employees nominated by each panel to attend managerial and supervisory training during FY-82. If you approve this list for your component, please call Bill [REDACTED] If you believe we should discuss it at an MZ Board meeting, please tell Bill and we will schedule a meeting. In the meantime, in the interest of time, we are submitting training requests for those with a high priority for October and November courses.

2. Once we have an approved list, we will mail a copy to all division and staff chiefs, asking them to submit Form 73's for their people. A copy of the covering memo is attached. Please review it also to be sure you agree with the procedure we plan to use. You can refer questions to [REDACTED]

Attachment: a/s  
DISTRIBUTION:

All MZ Board Members and  
Chairmen MZ Panels

2 - O/D/ODP

1 - Training File

1 - ODP Registry

ODP/AS/[REDACTED] kgc/60Oct81

WARNING NOTICE  
INTELLIGENCE SOURCES  
AND METHODS INVOLVED

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